



Internship Available:

***Internship
Education Engagement Assistant
Position Description***

Department: Education

Reports to: Studio Coordinator

Purpose: To support the museum by assisting the Education department with hands-on learning spaces and interpretive materials.

Key Responsibilities:

- Assist Figge Education staff with maintaining educational interactive spaces such as the Family Activity Center and Learn to Look gallery
- Organize, clean and re-stock art activities
- Work with Education team to create hands-on activities and learning opportunities
- Work with Education team to install EDU gallery spaces.
- Assist with other Education tasks as assigned.

Basic Qualifications:

- Good organizational skills
- Ability to work efficiently with minimal supervision
- Ability to follow assignments through to completion
- Ability to work with a wide variety of people, including youth
- Professional appearance and behavior
- Excellent communication skills

Time Requirements:

This is an unpaid internship position for the month of July. The minimum time requirement for each week is 10 hours. 40 hours are required over the course of the month.

To apply, please send resume and cover letter to Heather Aaronson
haaronson@figgeartmuseum.org.